

**Florida State University**  
**Peer Review and Research Board and Committee Member Services**  
**Certification Statement Form**

Peer review is defined as an evaluation of scientific, academic, or professional work by others working in the same field.

A research board or committee member payment is defined as a payment to an individual (not a corporation, business, or partnership) who is not a current or recent employee of the University for personal advisory services while acting in a board or committee member capacity. This includes Community Advisory Boards, Scientific Advisory Boards, Committee Members, and other similar activities such as consulting, advising, reviewing, or sharing opinions on a project or grant, where the individual is considered an expert in the field and the services are conducted as a board or committee member.

Account Code: 740241

Account Use Description: Peer review services for evaluation of scientific, academic, or professional work by others working in the same field and research board and committee member payments to individuals including Community Advisory Boards, Scientific Advisory Boards, Committee Members, and other similar activities such as consulting, advising, reviewing, or sharing opinions on a project or grant, where the individual is considered an expert in the field and acting in a board or committee member capacity. Excludes specific contracted professional and other services such as (740231/740245/740259).

Department Information

Department Name:

Contact Name:

Contact Email:

Contact Phone:

Recipient Information

Omni Supplier ID:

Name of Recipient:

Payment Amount:

Date of Service:

Funding Source:

Primary Duties:

Please attached this completed Certification Statement form to the payment request.  
Incomplete fields will cause the payment request to be denied.