



# Florida State University

## Inventory Shortage Form (Missing, Lost, or Stolen Equipment)

### FSU PD USE ONLY

Date Received:

Received By:

Case Number:

Date:  Department Name:  Department ID:

Submitted By:  Contact Phone Number:

Please list any items below that have been reported missing after a routine inventory check has been performed. Once the form is complete, please send to the Florida State University Police Department via E-mail.

E-mail Contact: [jhmunnn@fsu.edu](mailto:jhmunnn@fsu.edu) & [pwilmer@fsu.edu](mailto:pwilmer@fsu.edu)

FSU Property Tag Number	Model	Brand	Serial Number	Date Last Seen	Date of Purchase	Purchase Value

Dean or Department Head Signature :