



CLUB USAGE LOG

From: to (Departments can send quarterly, if they prefer)

Employee Name:

Employee ID:

Department:

Name of Club: Membership Plan Type:

Date	Business Use?		Purpose of Business <small>(If business usage, indicate purpose, at least one person in attendance and that person's relationship to FSU. If more room is needed, continue on line below)</small>
	Yes	No	
Ex: 6/3/19	<input type="checkbox"/>	<input type="checkbox"/>	Recruiting; Coach Smith - Godby High
Ex: 7/1/19	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
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Total Days Used: Days of Personal Use: Days of Business Use:

Employee Signature